

Minutes
Capital Area Groundwater Executive Committee
LA State Capital, House Committee Room #4,
900 N. 3rd St., Baton Rouge, LA
12:00 noon
April 8, 2021

I. Call to Order

Chairman Daniel called the Executive Committee meeting to order.

II. Roll Call

Chairman Daniel called on Miah Moore to do roll call.

Present – Mark Frey, Ken Dawson, William Daniel, Joey Norman and Scott Bergeron

III. Establishment of a Quorum

Chairman Daniel declared a quorum with 5 members present.

IV. Invocation

Gary Beard – CAGCD Executive Director

V. Pledge of Allegiance

William Daniel – CAGCD Chairman

VI. Update on Employee Manual

Chairman Daniel called on Gary Beard, Executive Director, to inform the Committee of the new Employee Manual. Chairman Daniel explained the By Laws are not sufficient enough to handle employee complaints.

Mr. Beard explained the new Employee Manual will be sufficient enough to handle work related issues. He stated there will be more employees later and it needs to be in place before this occurs. He will have the attorneys tweak his version and then bring it back to the committee for review. Chairman Daniel stated after the attorneys review this item it will be placed on the Administrative Committee agenda and then to the full Board to adopt.

Motion by Joey Norman and second by Ken Dawson to place this item on the Administrative Committee and then to the full Board to adopt. All in favor. Motion passed.

Chairman Daniel announced the Committee would go into Executive Session at this time.

Motion by Ken Dawson and second by Mark Frey to go into Executive Session. All in favor. Motion passed.

After Executive Session the Executive Committee reconvened.

Motion by William Daniel and second by Ken Dawson to send the results of the legal analysis to the complainant. All in favor. Motion passed.

Motion by William Daniel and second by Mark Frey to have the results of the complaint available for all Board members to review at the Shelby Law Firm subject to a confidentiality agreement. All in favor. Motion passed.

Motion by William Daniel and second by Ken Dawson to send the results of the investigation of the complaint to those Board members who are subjects of the complaint. All in favor. Motion passed.

Motion by William Daniel and second by Scott Bergeron to have legal counsel modify the Employee Manual based on the information from the Executive Session. All in favor. Motion passed.

VII. Adjournment

Motion by Mark Frey and second by Ken Dawson to adjourn the Executive Committee meeting. All in favor. Motion passed.



Gary J. Beard, Executive Director