

Minutes
Administrative Committee Meeting
Capital Area Groundwater
Conservation District

August 19, 2021

I. Call to Order

The Capital Area Groundwater Conservation District-Administrative Committee meeting was called to order by Chairman Joey Normand. The meeting was held by zoom conference

II. Roll Call

The following members were present: Joey Normand, William Daniel, Hays Town, Karen Gautreaux, Cyril Vetter, Scott Bergeron and Matt Reonas.

III. Establishment of a Quorum

Chairman of the Administrative Committee, Joey Normand, declared a quorum with 7 members present.

IV. Invocation and Pledge of Allegiance

Gary Beard, Executive Director

V. Approval of Minutes – July 15, 2021

Motion by Karen Gautreaux and second by William Daniel to approve the July 15, 2021 minutes. Motion carried.

VI. Executive Director's Report

Gary Beard – CAGCD Executive Director
Refer to Chairman's Report

VII. Chairman's Report

a. Status of implementation of 3 rules passed in 2019

Hunter 3 rules drafted and changes sent to Legislative Fiscal Office

Chairman Normand stated that all this started in 2019 and was voted on by the Committee. Also, he informed the Committee that this has been going on 2 years and the Committee is in favor of proceeding with the rule changes.

b. By Laws

Chairman Normand asked for a motion to defer. Motion by William Daniel and second by Matt Reonas to defer By Laws discussion and action required. Motion carried.

Mr. Daniel sent comments to Mr. Beard. Mr. Beard will combine the information and bring before the Board.

c. Well inventory results

Chairman Normand asked Mr. Beard for a report on the well inventory. Mr. Beard informed the Committee there are 402 total wells, 146 – 2 strata, 50 unmetered, 26 plugged, 25 not active, 49 active and no flow reported. 300 wells and all active. Chairman Normand commented Sergio Capello's list is a fine piece of work.

d. Five year spending

Mr. Beard went over his report for the Committee. The Water Institute has a 3 year payment plan. Monitoring wells – how much of a rate increase is necessary.

Chairman Normand asked the Committee to take home Mr. Beard's draft of the 5 year plan and send comments by email to him.

e. 21-22 Budget vs. Actual

Chairman Normand add Project Manager, Mr. Daniel add Deputy Director. Mr. Beard will get resumes and bring before the Committee. Mr. Bergeron add Asst. Executive Director.

Matt Reonas add to the list an Executive Asst. and technical person.

f. Water Institute

Mr. Beard called on the Water Institute to update the Committee. Mr. Clark informed the Committee of the coordinated forums and they will be run by Mr. Beard as part of the September Board meeting. Diana di Leonardo informed the Board that there would be forums in September and November.

g. Hometown Production

Mr. Beard gave and update regarding the video being created by Hometown Productions. He commented it is almost finished and should be ready by the next Board meeting. Dan Bernet agreed to do the voiceover.

h. Architect status on office space

Paul Dimetri with RCL Architects presented a report to the Committee giving them 6 site locations. Committee discussed and commented.

i. Review of amended Sustainability Partners proposal

Chairman Normand opened up discussion about questions he had for Mr. Beard. 1. What is the recommendation of the Executive Director to adopt the proposal. Mr. Beard responded he recommends moving forward with the metering proposal from SP. 2. What is the opinion of Marioneaux/Kantrow? Is the proposal prudent? Mr. Odom advised the Committee their firm is prepared to give legal opinion regarding the proposal. 3. Is the District obligated to pay the bill? Mr. Beard referred to the Default provision. 4. Chairman Normand to Mr. Beard – Show me where it says pre-approved. Mr. Beard referred to Master Goods and Services provision. 5. Espy interest rate and cost. This is covered in the agreement. 6. Master goods and service agreement – pre approve it, pre bidding document and not just take their word. Not to exceed 377.

Mr. Beard will make sure the maximum is 377. Comment - SCADA system – we are in control.

VIII. MEMBER AGENDA ITEMS

IX. Old Business Mr. Vetter asked what is the Water Institute's response to saltwater intrusion. Mr. Beard will get this information for Mr. Vetter.

IX. OLD BUSINESS

There was no old business to discuss.

X. New Business

There was no new business.

XI. Announcements

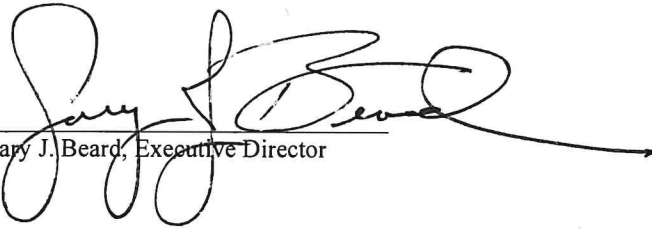
No announcements.

XII. Public Comment

There was no public comment.

XIII. Adjournment

Motion by Ms. Gautreaux and second by William Daniel to adjourn. Motion carried.



Gary J. Beard, Executive Director